

Township of South Hackensack  
Bergen County, New Jersey  
October 3, 2013 7:30 P.M.  
*Worksession Meeting*  
MINUTES

Frank Cagas, Mayor.....*Present*  
Gary Brugger .....*Present*  
Walter Eckel, Jr. ....*Present*  
William Regan.....*Present*  
Vincent Stefano.....*Present*

Donna L. Gambutti, Municipal Clerk  
David V. Nasta, Esq., Municipal Attorney

*Call of Meeting to Order*

Mayor Cagas called the Regular Meeting to order at 7:30 p.m. The Clerk advised that this is a regular scheduled meeting of the Township Committee of South Hackensack. The date, time and location of this meeting has been advertised in the official newspapers of the Township, filed with the Township Clerk and posted on the bulletin board in the municipal building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Mayor Cagas led the flag salute. The Municipal Clerk called the roll. All Committee members were present except for Vincent Stefano that arrived at 7:54 p.m.

*Correspondence & Reports*

**Boswell Engineering, September 16, 2013-** Emergency Generator Assessment for the South Hackensack Municipal Complex- Township Engineer; Elliot Sachs invited to answers questions regarding assessment – Eckel motioned; Regan seconded to accept the correspondence and to have Elliot Sachs from Boswell Engineering report on this. Elliot was present and gave his report on the engineer’s findings, recommendations for a new larger generator, and a preliminary estimate of costs for the installation.

**Vince A. Sicari, Esquire, September 24, 2013-** Resignation as South Hackensack Municipal Court Judge – Brugger motioned; Regan seconded to accept the correspondence with regret and place it on file. All committee members present were in favor.

**Superior Court of New Jersey, September 23, 2013-** Court Appointments – requested to move this to new business – all in favor.

**Kathy Ahmed, September 23, 2013-** Letter of resignation for Recreation Commissioner – Eckel motioned; Regan seconded to accept the correspondence with regret and place it on file. All committee member present were in favor.

**Gregorio Maceri, September 19, 2013-** Petition to reinstate recreation Halloween Field Trip – requested to move this to new business – all in favor.

**Ray DeRiso, South Hackensack Relief Association, September 26, 2013-** Life Members for Fireman's Wildwood Convention – Regan motioned; Brugger seconded to accept this correspondence and place it on file . All present were in favor.

**County of Bergen, Department of Public Works, September 19, 2013-** ADA Curb Ramp Designs- Authorizing of Engineering Design Funds- \* this item is also under old business possible discussion – Brugger motioned; Regan seconded to accept this correspondence and place it on file. All present were in favor.

**Lydia Heinzelman, October 1, 2013-** Update of Permits – Eckel motioned; Regan seconded to accept the correspondence and place it on file. All present were in favor and Walter will report on this later in the meeting.

**Richard Salierno, Jr. CMCA, September 27, 2013-** Letter of resignation, Deputy Court Administrator effective 11/08/2013 –Brugger motioned; Regan seconded to accept this correspondence with regret and place it on file. All present were in favor.

**Diane Brando, September 27, 2013-** Vacancy notice for violations clerk position – Regan motioned; Eckel seconded to accept this correspondence and place it under new business. All present were in favor.

### *Old Business*

**Department of Public Works Proficiency and Evaluation** – David Nasta reported that he met with Mayor Cagas with regard to sharing services and equipment with Moonachie and he should have something in writing by next week's meeting.

**Greensky-** confirm types of plastic recycling accepted under new contract – they process 1-7 plastics but we do not receive refunds for little tikes or resin furniture. Cagas motioned; Regan seconded to approve this contract. All were in favor.

**ADA Curb Ramp Improvements bondable project** – This agreement would be with Bergen County and South Hackensack for the ADA curb ramp requirements along Huyler Street and Saddle River Avenue

**CDBG 2014- Project Discussion- Application deadline December 6, 2013** – possibly apply for money to offset the repair costs to the pump station

### *New Business*

**Sign Ordinances changes** - Gary reported grand opening signs are only allotted 28 days and we should increase that to 90 days and he further discussed pennant banners strung across parking lots as well as pole banners to be no more than 2 per business at 8 feet high and to be more business friendly with our changes to the sign ordinance. Ray will compile a list of changes and present it to the committee for review.

**Appoint replacement for Shade Tree Committee vacancy** – if anyone is interested to please contact town hall

Bill Regan left the meeting at 8:45.

**Landscapers Permit- possible new ordinance** – Frank Cagas reported that landscapers should take out a yearly permit and register with town hall to play it safe for the residents of town. This would give us an idea of who comes in and out of town. Frank stated that Paramus has an ordinance.

**Economic Development Study** – V. Stefano reported that he met with the CFO for advice on this matter – We have to try to come up with a plan for growth and development in this town. We need to have an open mind with a plan that will fit into the mold of our community.

**Establish subcommittee Police Department- New Hires** - The advertisement has been done and the deadline is October 20<sup>th</sup> and around 20 have applied already. David Nasta reminded them of who the subcommittee should consist of. Gary suggested having V. Stefano be part of this committee to keep it bi-partisan .

**PEG Bandwidth- Right of Way Use Agreement** – Brugger motioned; Eckel seconded to accept this correspondence and to have David Nasta review and report back to the committee at the next meeting.

**Memorial School Petition Halloween Field Trip** - Teresa LoFaro reported that since the children of Memorial School petitioned to have the Forest of Fear back on agenda and recreation cancelled the Halloween show and trunk or treat. She stated that recreation was just looking to do something different and change it up.

**Municipal Court Violation Clerk** – the town should advertise and expressed the concern to have someone with experience. David suggested a violations clerk and not a deputy court administrator. Richard Salierno made a recommendation for the committee to review. Walter and Frank will meet with this person and report back next week.

**NJLM Municipalities Convention** – Eckel motioned; Cagas seconded to approve a reimbursement of \$250 for all those that are approved to attend the convention. All in favor.

## Ordinances

### Resolutions

**Closed Executive Session Resolution** – Brugger motioned; Eckel seconded to approve said resolution. All in favor.

**Resolution No. 2013-161-Authorize Mayor Cagas to sign retirement agreement for Michael Montenegro** – Brugger motioned; Cagas seconded to approve said resolution. Roll Call Ayes: Brugger, Eckel, Stefano, & Cagas.

**Resolution No. 2013-162- Accepting the Resignation of Vince Sicari as Judge of the Municipal Court & Appointing Giuseppe Randazzo to serve his unexpired term** - Brugger motioned; Cagas seconded to approve said resolution. Roll Call Ayes: Brugger, Eckel, Stefano, & Cagas.

### Committee Reports

**Gary Brugger** – reported on the police department communication upgrade, ambulance and fire department are next along with the repeater in Garfield Park possibly done in 4-6 weeks – Ambulance Corp Pasta Dinner Nov. 16 – Cabbage night – Flu Shots on Oct. 10 in the senior center

**Vincent Stefano** - no report, he already spoke on the issue of economic development

**Walter Eckel** – thanked the recreation department for Field Day – questioned the issue of trees on Grove Street and the shade tree meetings being cancelled – there was much discussion on tree permits, escrow, and replanting. Mayor Cagas reported on the tree issues in town and addressed Joann DeGrosa's letter. PSEG has the right to trim trees away from the wires –possible building and construction office alterations

**Mayor Cagas** – meeting with BC Road Supt on the Moonachie Rd for run-off water and the cemetery and where the county roads easement is try and settle the issue with Mr. John Zito's house across the street.

### Public Comments

Lonnie Bedell – expressed his concerns with the many trees that were removed on Grove Street and hopefully the committee will find money in the budget for replacing and replanting – he feels the committee is not meeting their obligations – complained of noise coming from Ruta Court around 5 a.m.

Dolly Montenegro – motorcycle noise by her house on the corner of Phillips and Vreeland – she looked at the records for 77 Franklin Street and found the oil tanks to be filled and the issue was abated by Bergen County inspectors – she disagrees with the shade tree ordinance to pay money to remove a tree and the necessity of escrow money for replanting

Al D'Ambrosio – thanked the town for painting the curb yellow on Taylor Ave – he would like the town to recognize Tony Joe for his many years of service in the town with his barber shop on Huyler Street

Teresa LoFaro – inquired about the gas leak repair on the Phillips Ave Rt80 ramp

### Adjournment

On a motion made by Gary Brugger and seconded by Vincent Stefano and all were in favor to adjourn the meeting at 9:57 PM.

*Respectfully submitted to The Township Committee by Donna L. Gambutti, Municipal Clerk, Township of South Hackensack.*

Donna L. Gambutti

### **Resolution Authorizing Executive Session- October 3, 2013**

A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

Whereas, the Township Committee of the Township of South Hackensack is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, and

Whereas, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

Whereas, it is necessary for the Township Committee of the Township of South Hackensack to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

(1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) *Matters Where the Release of Information Would Impair the Right to Receive Funds:* Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

      (3) *Matters Involving Individual Privacy:* Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

  XX  (4) *Matters Relating to Collective Bargaining Agreements:* Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

#### **PBA Negotiations Update**

      (5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:* Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

  XX  (6) *Matters Relating to Public Safety and Property:* Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

  XX  (7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

#### **Evans V. South Hackensack**

  XX  (8) *Matters Relating to the Employment Relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

#### **Chief Michael D. Frew- Retirement Transition**

**Capt. J. Terraccino**

**Capt. R. Kaiser**

**Lt. V. Riotto**

**Sgt. R. Licamara**

#### **Hiring of Police Chief –Procedure Discussion**

      (9) *Matters relating to the Potential Imposition of a Penalty:* Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

Now, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack assembled in public session on this date, that an Executive Session closed to the public shall be held in the South Hackensack Township Municipal Complex, 227 Phillips Avenue, South Hackensack, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

*The foregoing resolution was duly adopted by the Township Committee of the Township of South Hackensack at a public meeting held on October 3, 2013*

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<b>Resolution No. 2013-161- Authorize Mayor Cagas to execute retirement agreement for Michael Montenegro</b>
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WHEREAS, the Township of South Hackensack, as a party to a lawsuit entitled Montenegro, Kaiser and Rialto v. Township of South Hackensack, Docket No. BER-L-1554-10; and

WHEREAS, the Township of South Hackensack agreed to settle this matter by adopting Resolution 2013-127 which authorized special counsel for the Township of South Hackensack, John J. D'Anton, Esq., to execute certain settlement agreements; and

WHEREAS, the Settlement Agreement was executed and as a part of the settlement a Retirement Agreement was to be executed by Deputy Chief Michael Montenegro and the Township; and

WHEREAS, the Mayor of South Hackensack, Frank Cagas executed the Retirement Agreement based upon Resolution 2013-127 which authorizes settlement of this case; and

Now, THEREFORE, BE IT RESOLVED by the Township of South Hackensack that Mayor Frank Cagas' execution of the Retirement Agreement between the Township of South Hackensack and Deputy Chief Michael Montenegro is hereby authorized *nunc pro tunc*; and

It is further resolved that all such actions taken by Mayor Cagas in the execution of such agreement is specifically approved by the Township Committee.

Motion: Brugger  
Second: Cagas  
Roll Call Vote: Brugger, Cagas, Eckel, Regan & Stefano  
October 3, 2013

**RESOLUTION NO. 2013-162 ACCEPTING THE RESIGNATION OF VINCE A SICARI AS JUDGE OF THE MUNICIPAL COURT AND APPOINTING GIUSEPPE RANDAZZO TO SERVE HIS UNEXPIRED TERM**

**WHEREAS**, by correspondence dated September 23, 2013 Vince A Sicari resigned as Judge of the South Hackensack Municipal Court effective September 19, 2013; and

**WHEREAS**, Giuseppe Randazzo has the credentials and experience as a Municipal Judge to fulfill the duties of Judge of the South Hackensack Municipal Court and is willing to accept said appointment.

**NOW THEREFORE BE IT RESOLVED**, that Giuseppe Randazzo be and is hereby appointed as Judge of the South Hackensack Municipal Court to serve for the unexpired term of Vince A. Sicari and that he be paid for said service in accordance with the salary allocated for the municipal judge by the governing body for said position; and

**BE IT FURTHER RESOLVED**, that the salary for the month of September be apportioned between Vince A Sicari (19 days) and Giuseppe Randazzo (11 days) and paid in accordance with law.

Motion: Brugger

Second: Eckel

Roll Call Vote: Brugger, Cagas, Eckel, Regan & Stefano

October 3, 2013



September 16, 2013

Ms. Donna L. Gambutti, RMC/CMR  
Township of South Hackensack  
Township Clerk  
227 Phillips Avenue  
South Hackensack, New Jersey 07606

**RECEIVED**  
SEP 16 2013  
South Hackensack  
Municipal Clerk  
*Seen  
email: TC  
Copy: TC*

Re: Emergency Generator Assessment  
For the South Hackensack Municipal  
Complex  
Township of South Hackensack  
Our File No.: SH-301

Dear Ms. Gambutti:

Attached herewith are two (2) draft copies along with specific enclosures of the above referenced report to be reviewed at your upcoming "After Hurricane Sandy Department Head Meeting." After this report has been reviewed by the Township, please provide all comments to the writer's attention to be incorporated into the final report. Please note that no demolition/removal cost has been provided with regard to the existing generator. The Township shall advise Boswell McClave Engineering if this work is to be included in this project.

Should you have any questions, please call.

Very truly yours,

BOSWELL McCLAVE ENGINEERING

Elliot F. Sachs, P.E., BCEE, CME, CPWM

EFS/s  
Enclosures

cc: The Honorable Mayor and Committee, w/o enclosures  
130916efsl1



VINCE A. SICARI, ESQ.

Attorney At Law  
Post Office Box 9157  
Paramus, New Jersey 07653-9157

Telephone: 201-261-3345  
Facsimile: 201-261-3349  
VinceSicariLaw@aol.com

Admitted to New Jersey, New York,  
District of Columbia and United States Supreme Court

**RECEIVED**

September 23, 2013

SEP 24 2013

Township of South Hackensack  
Mayor and Counsel  
227 Phillips Avenue  
South Hackensack, New Jersey 07606

**SOUTH HACKENSACK  
MUNICIPAL CLERK**

**RE: Resignation as South Hackensack Municipal Court Judge**

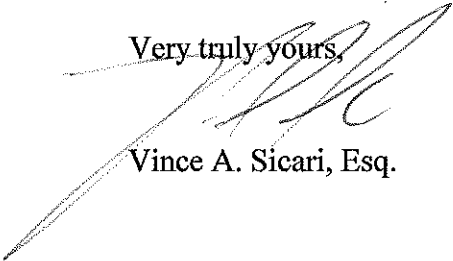
Dear Mayor and Counsel Members:

As per my meeting with Judge McGeady, this letter is my formal resignation as Municipal Court Judge retroactive to Thursday, September 19, 2013. I am a better lawyer and in many ways a better person from serving on the bench. My appointment and tenure as Municipal Court Judge remains a crowning achievements in the legal profession.

I am most grateful for the support provided to me throughout this time. I was unanimously appointed by three republicans and two democrats. I was reappointed by four democrats and one republican. The residents of South Hackensack should know their Municipal Government's bipartisan politics are effective and in the best interests of the Township. The most important thing in my life is having the respect of my peers. I did my best to serve with the highest professionalism and dignity. I am hopeful to have earned your respect.

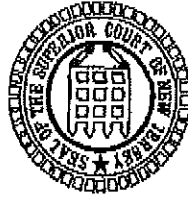
One of the things I will miss most besides the friendships is government day. I truly enjoyed speaking with the kids and hoped to make a difference. It is for the reasons stated herein and the belief I made a difference that makes my resignation a disappointment. Thank you for everything making this last six years incredibly special.

Very truly yours,

  
Vince A. Sicari, Esq.

**SUPERIOR COURT OF NEW JERSEY**

PETER E. DOYNE  
Assignment Judge



Bergen County Justice Center  
Suite 425  
Hackensack, New Jersey 07601  
(201) 527-2280  
Fax (201) 371-1110

**RECEIVED**

September 20, 2013

**RECEIVED**

SEP 23 2013

**SOUTH HACKENSACK  
MUNICIPAL CLERK**

Mayor Frank Cagas  
Township of South Hackensack  
227 Phillips Avenue  
So. Hackensack, NJ 07606

*Re: Appointments of Municipal Court Director, Municipal Court  
Administrator, and/or Deputy Court Administrator*

Dear Mayor:

The Hon. Glenn A. Grant, under cover of October 11, 2011, advised municipalities concerning the protocol for appointment of Municipal Court Director, Municipal Court Administrator, and/or Deputy Court Administrator in our municipal courts.

When such a position is open due to retirement, resignation, termination or a transfer occurs, your municipality need adhere to the protocol therein set forth. As such, I am providing a copy of the same for your convenience. Municipalities must also observe the protocols set forth in the Court Rules, more specifically, R.1:34-3, R.1:41-3 and R. 1:41-4, whenever filling any such vacancy.

The Rules provide that current and new Municipal Court Directors, Municipal Court Administrators, and Deputy Municipal Court Administrators must be credentialed before they may be authorized to perform quasi-judicial duties, and sets forth the consequences for the failure to attain the credentials within the prescribed time frame. Failure to attain the credentials will deem and classify the individual(s) ineligible to remain in his or her respective position. Further, before appointments to these positions can be made, they must be reviewed by the undersigned. Generally, I have attempted to approve your recommendations for these positions upon approval by our Supervising Municipal Court Judge, Roy F. McGeady, P.J.M.C. and Brendis Montijo-Wrigley, our Municipal Division Manager.

If we can be of any help, please do not hesitate to contact Ms. Wrigley should there be any questions, or you may contact the undersigned if the questions are other than of a procedural nature.

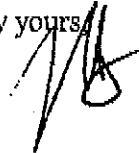
To: Bergen County Mayors  
Subj: Municipal Court Appointments  
Page: 2 of 2

You may be assured of our continuing cooperation in an effort to make your municipal court efficient, responsive and fair.

Similar letters are being sent to all Bergen County Mayors only in an effort to guide your future deliberations.

Best of luck.

Very truly yours,



Peter E. Doyne, A.J.S.C.

PED/dh

att.

cc: Hon. Roy F. McGeady, P.J.M.C.  
Judge of the Municipal Court  
Jon Goodman, T.C.A.  
Borough Attorney David V. Nasta  
Brendis Montijo-Wrigley, M.D.M.  
Municipal Court Administrator

**RECEIVED**

SEP 23 2013

**SOUTH HACKENSACK  
MUNICIPAL CLERK**

September 23, 2013

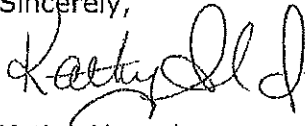
South Hackensack Recreation Department  
Attn: Maria Regan, Recreation Director

Dear Mrs. Regan:

I would like to inform you that I am resigning from my position as Recreation Commissioner for the Twp of South Hackensack Recreation Department, effective immediately.

Thank you for giving me this opportunity and I have enjoyed working with everyone over the past two years.

Sincerely,

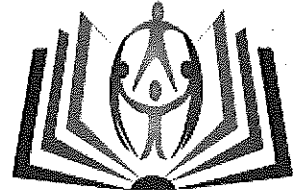


Kathy Ahmed

# South Hackensack School District

Dyer Ave · South Hackensack, NJ 07606 · (201) 440-2782

Gregorio Maceri, Superintendent/Principal  
Constance Truncali, Supervisor of Curriculum and Instruction  
Dina Messery, Business Administrator  
Elizabeth Schaefer, Board Secretary



"A Tradition of Caring"

September 18, 2013

Township Committee of the Township of South Hackensack  
Recreation Commission of the Township of South Hackensack  
227 Phillips Avenue  
South Hackensack, NJ 07606

**RECEIVED**

SEP 19 2013

**SOUTH HACKENSACK  
MUNICIPAL CLERK**

*email TC  
Rec Commission*

Dear Township Committee and Recreation Commission,

I'm writing on behalf of grade 5 through 8 students of Memorial School and there petition regarding the cancellation of the annual South Hackensack Recreation Halloween trip. The students started this petition in the hopes that the South Hackensack Recreation will reinstate their Halloween trip. In the spirit of Democracy, we at Memorial School felt their voices should be heard. I understand that factors such as resident interest and budget constraints may have played a role in the cancellation and am simply sending this letter to let the students' voice be heard. If there is any way that Memorial School can aide in reinstating this trip, please know that we are always here to help. Thank you for your time and consideration.

Sincerely,

Gregorio Maceri  
Superintendent/Principal

## South Hackensack Firemen's Relief Association

September 24, 2013

Township of South Hackensack  
227 Phillips Ave.  
South Hackensack, NJ 07606

**RECEIVED**

SEP 26 2013

**COMMUNITY DEVELOPMENT**

Dear Mayor and Council,

Enclosed please find a copy of the Firemens Relief Associations, Roll of Delegates and Life Members 2013 Convention report.

The 10 names listed under Life Members are the members who attended the Wildwood Convention and should receive a convention expense allowance.

Regards,



Ray DeRiso, Secretary  
South Hackensack Relief Association

\*\*\* FIREMENS RELIEF ASSOCIATION \*\*\*  
 \*\* ROLL OF DELEGATES AND LIFE MEMBERS. 2013 CONVENTION \*\*

COUNTY NO= 02

COUNTY=BERGEN

ASSOCIATION NO=414

ASSOC.=SOUTH HACKENSACK

SECY.=RAYMOND C DERISO

48 WILLIAMS AVE

SOUTH HACKENSACK

NJ 07606

* DELEGATES	LAST NAME	FIRST	MI	CAUC.	SES 1	SES 2	OUT 1	OUT 2
1-414-03-0028	CAPOLUPO	FRANK			X	X		
2-414-03-0021	RILEY	JAMES	R	X	X	X		
3-414-03-0031	HUM	FRED		X	X	X		
4-414-03-0024	ROSSI	LEO	M	X	X	X		
5-414-02-0090	ZITO	JOHN		X	X	X		
* ALTERNATES	LAST NAME	FIRST	MI	CAUC.	SES 1	SES 2	OUT 1	OUT 2
1-414-03-0033	DAMICO	GIUSEPPE						
2-414-03-0037	CALERO	MARK	L					
3-414-03-0044	JENNINGS	AUSTIN	R					
4-414-03-0012	MACERI	FRANCESCO	A					
5-414-02-0132	MARRELLA	JOSEPH						
* LIFE MEMBERS	LAST NAME	FIRST	MI	CAUC.	SES 1	SES 2	OUT 1	OUT 2
18-414-01-0088	SPADAVECCHIA	PATRICK			X	X		
38-414-02-0082	MARRELLA	MICHELANGO			X	X		
47-414-03-0002	CHERUBINI	MICHAEL	F		X	X		
49-414-03-0006	DERISO	RAYMOND	C		X	X		
51-414-03-0008	FALATO	LEONARD	B		X	X		
52-414-03-0010	PANAGIA	WILLIAM			X	X		
53-414-03-0019	NASTA	MICHAEL	A		X	X		
57-414-03-0012	MACERI	FRANCESCO	A		X	X		
58-414-03-0013	DAMICO	JERRY	L		X	X		
61-414-03-0027	RILEY	DANIEL	M		X	X		



**COUNTY OF BERGEN  
DEPARTMENT OF PUBLIC WORKS**

One Bergen County Plaza • 4<sup>th</sup> Floor. • Hackensack, N.J. 07601-7076  
(201) 336-6800 • Fax (201) 336-6845

**Kathleen A. Donovan**  
County Executive

**Joseph T. Crifasi**  
Director of Public Works

**Joseph A. Femia, P.E.**  
County Engineer/Asst. Director of Public Works

September 16, 2013

Ms. Linda LoPiccolo  
Township of South Hackensack  
227 Phillips Avenue  
South Hackensack, NJ 07606

**RECEIVED**

SEP 19 2013

*WKS 10/3/13*

**Ref: SOUTH HACKENSACK - ADA Curb Ramp Improvements  
Authorization of Engineering Design Funds**

**SOUTH HACKENSACK  
MUNICIPAL CLERK**

Dear Ms. LoPiccolo:

The County of Bergen and the Township of South Hackensack entered into ADA Cooperative Engineering Design and Construction Grant Agreements in 2012. Pursuant to the Design Grant Agreement, your municipal engineer, along with a representative of the County Engineer's Office, made an assessment of the ADA curb ramp requirements along Huyler Street and State Street.

*Saddle River Blvd*

Please be advised that based upon the assessment, and in accordance with the attached spreadsheet summary of ramp types and locations, the County hereby authorizes \$2,850.00 as an engineering design reimbursement to the Township. The Township may authorize the engineering design of ADA curb ramps based on this authorization.

Upon receipt of the ADA curb ramp designs and a construction cost estimate prepared by your engineer, the County will issue a similar authorization for the construction and inspection funds.

If you have any questions, please contact the undersigned or Jaison Alex at 201-336-6445 or [jalex@co.bergen.nj.us](mailto:jalex@co.bergen.nj.us).

Sincerely,

*Joseph A. Femia*  
**JOSEPH A. FEMIA, P.E.**  
County Engineer

cc: Nick DeNicola, Boswell Engineering  
Jaison Alex  
Tom Connolly





**COUNTY OF BERGEN  
DEPARTMENT OF PUBLIC WORKS**

One Bergen County Plaza • 4<sup>th</sup> Floor. • Hackensack, N.J. 07601-7076  
(201) 336-6800 • Fax (201) 336-6845

**Kathleen A. Donovan**  
County Executive

**Joseph T. Crifasi**  
Director of Public Works

**Joseph A. Femia, P.E.**  
County Engineer/Asst. Director of Public Works

September 16, 2013

**RECEIVED**

SEP 19 2013

**SOUTH HACKENSACK  
MUNICIPAL CLERK**

Ms. Linda LoPiccolo  
Township of South Hackensack  
227 Phillips Avenue  
South Hackensack, NJ 07606

**Ref: SOUTH HACKENSACK - ADA Curb Ramp Improvements  
Authorization of Construction & Inspection Funds**

Dear Ms. LoPiccolo:

The County of Bergen and the Township of South Hackensack entered into the ADA Cooperative Curb Ramp Construction Grant Program agreement in 2012. Pursuant to County requirements, your municipal engineer prepared an Engineer's Cost Estimate in the amount of \$64,000.00 for the construction of curb ramps along Huyler Street and State Street.


The County of Bergen hereby confirms the availability of funds in the amount identified above. Please be advised that the County is relying on the attached Engineer's Cost Estimate, dated 9/10/13 and prepared by Boswell Engineering, for accurate quantities within the curb ramp project scope of work and the County is not verifying the accuracy of the estimated quantities. The municipality is responsible to ensure that the contractor and project stay within the curb ramp project limits. Any quantities beyond the curb ramp project limits are a municipal responsibility and will not be reimbursed by the County.

Upon execution of a construction contract, the municipality may submit a County voucher for reimbursement of 50% of the Engineer's Cost Estimate. Please be advised that failure to begin construction within 90 days of this initial payment to the municipality may require the return of funds to the County.

Additionally, the County of Bergen hereby confirms the availability of funds for the reimbursement of construction inspection costs in the amount of 10% of the actual construction costs for curb ramps.

Please coordinate this project through Jaison Alex for curb ramps and Tom Connolly for resurfacing. Thank you for your attention to this project. The County looks forward to a successful and timely completion of County road resurfacing within the Township of South Hackensack.

Sincerely,



**JOSEPH A. FEMIA, P.E.**  
County Engineer

cc: Nick DeNicola, Boswell Engineering  
Jaison Alex  
Tom Connolly

Diane Brando, CMCA  
South Hackensack Municipal Court  
227 Phillips Ave  
South Hackensack , NJ 07606

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SEP 27 2013

**SOUTH HACKENSACK  
MUNICIPAL CLERK**

September 26 , 2013

Dear Diane,

Please accept this letter of resignation from the position of Deputy Municipal Court Administrator effective November 8, 2013. I have enjoyed working with you and hope you find a suitable Deputy soon. Please forward this to the appropriate administrative person. If you should need someone in an emergency situation for a Court session , I will assist you if I am available.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Richard Salierno Jr.', with a stylized flourish at the end.

Richard Salierno Jr. CMCA



Court Administrator  
DIANE BRANDO

Municipal Court Judge

**TOWNSHIP OF SOUTH HACKENSACK  
MUNICIPAL COURT**

227 Phillips Avenue  
South Hackensack, N. J. 07606

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Fax 201-440-6017

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**SOUTH HACKENSACK  
MUNICIPAL CLERK**

September 27, 2013

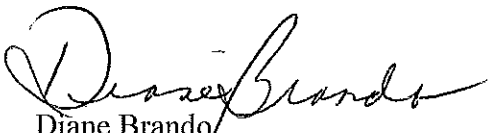
So. Hackensack Township Committee  
227 Phillips Ave  
So. Hackensack, NJ 07606

Dear Committee:

I unfortunately received a resignation letter on September 26, 2013 from my Deputy Court Administrator Richard Salierno Jr. However, thankfully he will work for the next couple of court sessions. His last day will be November 8 2013. So as a result this position will be open and available starting November 11 2013. Rick has given me a recommendation of a person who is interested in this position. As you know it is crucial I have someone that knows the court system for effectiveness and accuracy. I would greatly appreciate this person being considered for the position of a violations clerk.

Thanking you in advance for your cooperation in this matter.

Sincerely,

  
Diane Brando  
Court Administrator